



4061
1 January 2008

MEMORANDUM

From: I. M. Present
Commanding Officer

Reply to
Attn of:

To: COMMANDANT (CG-11)

Subj: TEMPORARY DISESTABLISHMENT OF COAST GUARD DINING FACILITY

Ref: (a) Food Service Manual, COMDTINST M4061.5, ch. 1-B-3

1. Per reference (a), the Coast Guard dining facility aboard CGC UNDERWAY will be temporarily disestablished from 01 March 2008 thru 19 April 2008 due to the galley and mess deck renovation.

2. The dining facility inventory was taken on 31 December 2007 by the Food Service Officer, FS2 JOHN E. KOOK. The disposition of the inventory is \$X,XXX.XX. The subsistence inventory will be transferred to temporary storage boxes. No issues will be made to the CGDF.

3. Adequate subsistence will be provided by contract through Master Marine Shipyard and Supply, Boston, MA. **(BAS can be issued meals, can be contracted out, or personnel can be attached (RIK) to a local dining facility for meals.)**

#

Copy: Normal Chain of Command
MLCLANT (FSAT)

SAMPLE

1. Dates and reason for disestablishment
2. Disposition of inventory
3. Available adequate subsistence
4. Commanding Officer's signature required

Reference Food Service Manual, M4061.5, Ch. 1-B-3